Kindly, fill in this form and return it by e-mail gruposgh@galleryhoteles.com before 10**th FEBRUARY 2023**. All reservations received after this date will be subject to availability and rates of the hotel.

* REQUEST OF RESERVATION FORM-REFERENCE: International Association for Communication & Sport (IACS) 2023 (9TH TO 12TH MARCH 2023)

|  |  |
| --- | --- |
| FAMILY NAME:  | NAME:  |
| TELEPHONE NUMBER:  | E-MAIL:  |
| ARRIVAL DATE:  |  |
| DEPARTURE DATE:  |  |
| ROOM TYPE:  |  |

|  |  |  |
| --- | --- | --- |
| **Room category** | **Rate/night****Buffet breakfast included** | **Please indicate your room category** |
| Standard Room (Single Use) | 146 € |  |
| Standard Room (Double Use) | 166€ |  |

10% VAT not included

City tax: € 3,80 per person/day not included

**Ck-in Time:** After 4 p.m. **Arrival time at the hotel: Ck-out Time:** Before 12 p.m.

In order to guarantee this reservation, please provide us the following credit card details: CREDIT CARD TYPE:

CREDIT CARD NUMBER:

EXPIRATION DATE:

# CANCELLATION POLICY:

* Payment should be made when the client checks out.
* Any cancellation or modification must be in writing and sent to the hotel.
* Any room cancellation will be admitted without charge until **25TH FEBRUARY2023 2022**
* Cancellations received from **26th FEBRUARY 2023 to 05st MARCH 2023** will have as expenses the **50%** of the total stay to the credit card indicated above.
* Any room cancellation received after **06TH MARCH 2023**, will have 100% charges with the total amount of stay to the credit card indicated above.
* No show: in this case the hotel is authorized to charge the full amount corresponding to guest rooms for all of the days reserved to the credit card indicated above.

I accept all conditions presented above: Yes/No Signature of the credit card holder: